SADANAND G. SWAMI
CONTROLLER OF EXAMINATIONS

KALAPET
PUDUCHERRY- 605 014.

PU/CE/2024-25/253

24.05.2025

FOR STRICT COMPLIANCE

CIRCULAR-05

It has been observed by the Undersigned that all the Affiliated Colleges are submitting the Internal Assessment of Theory and Practical subjects, Practical External marks for Practical Subjects, Project Work and Dissertation etc. in separate hard copy formats which are not printed from the Pondicherry University Examination Portal (OASIS Portal).

In order to ensure accuracy and error free results, all the Affiliated Colleges are hereby instructed to strictly adhere to the following guidelines with immediate effect. Utmost care to be taken while incorporating the marks on the OASIS portal. No correction after publication of results shall be entertained.

1. Internal Assessment marks, External Examination marks to be uploaded on the Pondicherry University Examination Portal (OASIS) as per the prescribed time duration mentioned in the Examination Schedule or Email.

2. After Internal Assessment and External Examination marks are entered in OASIS Portal, hard copy of the mark checklist must be generated from the OASIS portal. The generated mark checklist should be duly attested by the concerned Couse Teacher/Head of Department/Principal of the Institution.

3. Hard Copy of Mark Checklist downloaded from OASIS portal and attested alone will be accepted by the Examination Wing for official record and verification purpose.

Compliance of the above is with immediate effect.

CONTROLLER OF EXAMINATIONS

To,

1. To All the Heads/Principals of affiliated Colleges/Institutions, Pondicherry University.
2. The Assistant Registrar's and Section Officer's, UG/PG, Engineering, Medical, DDE-Exams, Examination Wing, Pondicherry University.
3. The Senior Technical Assistant (CU), Examination Wing, Pondicherry University.
4. All the Dealing Assistants, UG/PG / Engineering / Medical Section / DDE-Exams / Computer Unit, Examination Wing, Pondicherry University.   **-Through Proper Channel-**
5. The Systems Manager, Computer Centre, Pondicherry University – with a request to host on the Examination Wing Web site.

Copy to:

1. The Deputy Registrar, VC's Secretariat, Pondicherry University.
2. The Section Officer, Registrar's Secretariat, Pondicherry University.