



## ANNEXURE

### **PONDICHERRY UNIVERSITY EXAMINATION WING KALAPET, PUDUCHERRY - 605014**

#### **Instructions for the Conduct of Examinations during COVID -19 Pandemic.**

1. Decontaminate the Exam halls before and after each examination.
2. There should be a minimum distance of two meters between candidates.
3. Candidates should not be allowed for crowding outside or inside the exam hall.
4. Entry and exit should be different.
5. Candidates should bring their own pen, pencils and erasers. Don't allow to share.
6. Mobile phones and wrist watches are not allowed. Candidates are allowed to bring their own hand sanitizers and drinking water.
7. Thermal scanning to be used before entry in to the exam halls.
8. Those who are having Fever, Cough, Breathing difficulty or signs of upper respiratory infection are not allowed inside the exam halls.
9. Facility for sanitization should be there in front of all exam halls.
10. Everybody inside the exam hall should wear face masks.
11. Examiners and invigilators should keep social distance from the candidates. They should wear gloves.
12. Answer books of theory exams to be collected in clean polythene covers and to be sent after decontamination.
13. Candidates are advised to go away from the premises of the exam centre immediately after the examination.
14. Candidates are advised to take soap and water bath after reaching their places of stay.
15. Contact the candidates individually and advise them to report at the earliest as required.
16. Candidates should report to the examination venue 45 minutes before the start of examination.
17. All the candidates should sign a self declaration form before entering into the examination hall (copy attached).
18. Entry and exit of the candidate should adhere to the entry and exit as designated by the centre.

**Any other instructions given by the Health authorities/Government depts. are binding on the candidates and the College administration.**

**Sd/-**

CONTROLLER OF EXAMINATIONS (i/c)

PONDICHERRY UNIVERSITY

SELF DECLARATION FORM

Self Declaration

I \_\_\_\_\_, age \_\_\_\_\_, student of \_\_\_\_\_ will wear mask , face shield , maintain social distancing norms and follow all Government guidelines during the Pondicherry University Theory Examination to be held from Sep 2020 to End of the final examinations.

- I am aware that anyone staff / student can be an asymptomatic carrier of COVID 19.
- I am aware I can be an asymptomatic carrier of COVID 19.
- I was not in contact with any COVID 19 positive case. If I come in contact with a positive COVID case, I will inform the concerned authorities immediately with all the details.
- I am aware that the exam centre is taking necessary measure required to prevent transmission of COVID -19 infections.
- I am aware that inspite of following all precaution, I may get infected with COVID-19 and I will not hold the examination centre / university / staff responsible for it.
- If I suffer from **fever/cold/cough/loss of smell or any other IL symptom**. I will report to the concerned authorities
- I will follow all the rules and regulation laid down by the University / Government.

Signature :

Name :

Date :

Designation :

Mobile Number :